



# DCMF Vendor's Guide

*Everything you need to know!*

Greetings from the Dawson City Music Festival Headquarters! Our beloved annual festival is around the corner and we hope you are as excited as we are. Here you will find a vendor's guide to the DCMF weekend. Please read through prior to coming to the grounds. We hope to make things easier for your setup, and have the overall experience be a positive one.

## **LOCATION AND ACCESS**

Our Minto Market is located at the heart of DCMF as part of our Main Stage campus at [Minto Park](#). The Main Stage has live music running from approximately 6pm to 2am on Friday, 2pm to 2am on Saturday, and 2pm to 11pm on Sunday.

The Mainstage campus, including Minto Market, will be open to the general public in the daytime and early evenings. From 7pm onwards, the campus will only be accessible to passholders.

## **BOOTH SET UP & TEAR DOWN**

See [setup and tear down instructions](#) page.

## **CAMPING:**

Vendors are not permitted to camp on site during the weekend. Doing so will breach our insurance policy. This would result in a loss of the vendor's deposit and removal from the site. We have paid security to monitor the vendors area each night. As a vendor, up to two (2) people in your party are entitled to **free camping** at DCMF's overflow camping ground, located a short walk from Minto Park, which is available to tents and RVs. More information can be found at [www.dcmf.com](http://www.dcmf.com).

## **MUSIC FESTIVAL PASSES:**

Vendors booth fees include **two (2) complimentary Main Stage Passes**. These passes are good for access to our Main Stage event at Minto Park grounds where you will be set up. To purchase additional Festival Passes please contact the DCMF office prior to the Festival.

**PAYMENT:**

The 2024 vendor fee schedule is as follows:

**\$150 - Craft and Interactive (artisans, tarot readings, etc)**

**\$250 - Commercial (sale of manufactured goods)**

**\$125 - Non-profit (info booths and outreach activities)**

**\$250 - Food Vendors**

**\$100 - Deposit**

**\$2.50 - Weekend chair rental (per chair)**

**\$15 - Weekend table rental (per table)**

All fees and deposits must be paid at the time of application. See application form for payment information. If your application is not approved, full refunds will be issued. Deposits will be returned to vendors (minus chair and table rental fees) no later than August 15, 2024.

DCMF does not take a percentage of vendor sales.

**WIFI:**

Please note that there is no Wifi available onsite. How you collect payment is entirely up to you.

**SECURITY:**

DCMF offers security on the Mainstage Festival Grounds throughout the weekend, however we recommend removing all valuables from your booth after hours as a precaution. DCMF is not responsible for lost or stolen items.

**HOURS OF OPERATION:**

The DCMF Info Booth, Beer Gardens, and Vendor’s area (**Minto Park, on 5th Avenue between Turner St. and Church St.**) open at **6:00 PM on Friday July 19th.**

Please be 100% set up and fully operational by this time.

Vendors are required to be open during the operating hours of the vendors’ corner with the exception of info booths and those with special arrangements. Each vendor is responsible for the security of their own booth during operating hours. Failure to remain open during these hours may result in the loss of deposit.

<b>Art/Crafts/Commercial Vendors</b>	<b>Non-Profit Booths</b>	<b>Food Vendors</b>
Friday 6:00 pm – 10:00 pm	Friday 6:00 pm – 10:00 pm	Friday 6:00pm – 1:00am
Saturday 2:00 pm – 10:00 pm	Saturday 2:00 pm – 10:00 pm	Saturday 2:00pm – 1:00am
Sunday 2:00 pm – 10:00 pm	Sunday 2:00 pm – 10:00 pm	Sunday 2:00pm – 11:00pm

**CONTACT INFORMATION:**

Dawson City Music Festival Office

PO Box 456 Dawson City, Yukon Y0B 1G0

p: (867) 993 5584

e-mail: ***submissions@dcmf.com***

[www.dcmf.com](http://www.dcmf.com)